Sage Pastel Accounting

Partner

No compulsory license fees

An internationally trusted business solution for quick & easy accounting.

sage

The combination of ease-of-use, innovation and flexibility makes Sage Pastel Partner the perfect solution for small to medium sized businesses. Suited to a multi-user environment, and the mainstay of South African business for over 20 years, Sage Pastel Partner allows you to add modules to your core accounting application as your business grows.

As South Africa's leading developer of accounting software, Sage Pastel understands the needs of your business environment and you can be sure your business complies with South Africa's exacting accounting standards.

Compliant with SA Legislation

Sage Pastel Partner complies with the SARS requirement for issuing electronic tax invoices, including the required 128 bit PDF encryption.

Drill Down

Sage Pastel's drill down functionality allows you to click on an item from any report and see further details. No more navigating cumbersome reports or having to go backwards and forwards to retrieve information. Simply click on an item whilst in your report and drill down to the information you need.

The System Navigator and Explorer

Sage Pastel Partner lets you find your way around the system using either the System Navigator or Sage Pastel Explorer. On Explorer, the 'Tasks' option in the left panel allows quick and easy access to lists of customers, suppliers, inventory items and general ledger accounts.

The Explorer allows you to easily add, edit and delete accounts, enquire about and find customers, suppliers, inventory items and general ledger accounts, invoke processing screens directly from the item selected, export lists to Microsoft Excel, as well as group and filter data.

The 'To Do List' option shows notes due and overdue post-dated items, customer and supplier invoices, expiring quotations, sales orders due for delivery and incoming purchase orders.

PDF Printing, E-mailing and Faxing

This standard feature allows e-mailing of documents such as statements, invoices, orders and quotations in PDF and HTML format. Each document layout has a corresponding PDF layout. The e-mail screen allows you to cc and bcc recipients and contacts from Microsoft Outlook. You can also fax documents such as invoices, statements, orders and quotations straight from your Sage Pastel Accounting package.

Microsoft Office Integration

Microsoft Windows 7 compatible
Sage Pastel Partner is compatible with Windows 7, having passed specially designed Microsoft tests for compatibility.

Microsoft Office
Integrate your general ledger, customer and supplier data with Microsoft Office, and export customer and supplier contact information into Microsoft Outlook. The 'Create Letters' and 'Labels Assistant' allows you to easily set up mail merge documents and labels through Micorsoft Word, automatically creating the required data sources and links.

*Microsoft Office 2000 and later required.

Customers

Sage Pastel's flexible customer account setup allows you to configure parameters per customer. For example, you can set individual trading and settlement terms as well as select the e-mail and/or print option for invoices and statements. Each customer can have multiple delivery addresses and user-defined fields. Create as many customers as you need - Sage Pastel's high performance database won't slow you down as your customer base grows.

The 'Block Assistant' allows you to manage your customers and suppliers and 'block' them based on pre-defined criteria. Simply select the criteria, by payment terms, overdue days or overdue amounts for example, and Sage Pastel will take care of the rest.

Invoicing

Sage Pastel allows you to enter invoices in a logical and intuitive manner. Save time, ensure accuracy and control back orders by linking quotations and sales orders. The 'Recurring Invoice Assistant' allows you to adjust selling prices dynamically. If you use this option, the system is able to determine the selling price on a per item basis, using the full selling price hierarchy. These prices are then used instead of the ones on the original recurring invoices.

Suppliers

Sage Pastel Partner's Automatic Cheque and Remittance Printing facility makes paying your suppliers a simple task. Select a range of suppliers and the payment date. Sage Pastel displays any invoices due for payment in a table. You can edit payment amounts or choose not to pay specific invoices. Sage Pastel automatically generates payments and prints the remittance and cheque for each supplier. In addition, Sage Pastel can automatically incorporate settlement discounts for early payment terms.

Inventory Items

Sage Pastel Partner can track your inventory in as much detail as necessary. You can create product or service items, establish minimum and maximum stock levels and more. The Sage Pastel Re-order Assistant can also create purchase orders for fulfillment. Sage Pastel allows you to set customer-specific pricing, specify per item which discount types apply, and even set the maximum cost percentage difference and minimum gross profit percentage. There is an extensive list of ready to run reports available, some of which include History Reports, Activity Summaries, Preferred Suppliers and Gross Profit.

Add-On Modules

As your business grows and begins to demand more sophisticated features and functionality, Sage Pastel Partner allows you to add users and modules.

Point of Sale

Among the many features available in Point of Sale, the fundamentals include full integration into the accounting back office, taking factors such as speed and ease of use seriously. The security features in Point of Sale help to prevent potential theft when cash changes hands. Also available as an offline option.*

Business Intelligence Centre (BIC)

Direct access to business critical information has never been this easy. The Business Intelligence Centre allows you to design standard reporting templates in Microsoft Excel and update these reports directly from Sage Pastel at the click of a button. The BIC module dynamically links Sage Pastel to Excel (a popular data manipulation tool) where your information can be viewed, manipulated, sliced and diced, to give you greater insights into your business. Access your free 90 day trial period upon installing Sage Pastel Partner and take advantage of this user-friendly, intuitive reporting tool.*

Bank Manager

Eliminate the need to capture transactions from your bank statement. Download an electronic bank statement from any major South African bank, map the transactions to the correct accounts, and the system will automatically assign the transactions for you after each import. Reconciling your bank account has never been quicker or easier.*†

Multi-Store

Set the prices in one store and copy these to other stores. Link users to one or more stores and prevent users from accessing items in other stores. Transfer items between stores using a Store Transfer Journal and print Transfer Reports.*

Serial Number Tracking

Keep track of individual inventory items that have serial numbers. You can track items from the moment you purchase or manufacture them until you sell them. You can continue to track them for warranty purposes, for instance, if a customer returns an item for repair.*

Bill of Materials, Kitting & Manufacturing

Create Bills of Materials with an unlimited number of components. Three additional user defined costs are available for costs such as labour, overheads and buy-outs. Components are removed from stock at the time of manufacturing. A Kitting option allows you to link inventory items together, and when invoicing the kit item, the linked items are used.*

Debtors Manager

Save interest or earn interest by reducing the average days outstanding on your debtors book. Use this product to help you spend more time calling for payments and less on reconciliations and reports. Record notes per customer per transaction on your age analysis and generate reports such as Chase Lists for follow up, Cashflow Forecasts, and Promise to Pay reports.*†

Fixed Assets

With features such as an unlimited number of assets and multiple forms of depreciation, Fixed Assets helps you manage and track your fixed assets easily and reliably. Available as a stand-alone module, Fixed Assets is part of the Sage Pastel Evolution range of software. Fixed Assets automatically creates batches of information that can be posted directly to Sage Pastel Partner's general ledger, thereby avoiding duplicated data entries.*°

Multi-Currency

Sage Pastel Partner has full multi-currency processing which can define a currency for each customer, supplier and bank account.*

Project Tracker

Project Tracker allows you to generate reports such as Income Statements and detailed ledgers relating to specific projects, assignments or tasks. The budgets per project code and per ledger account enable you to track actual movement versus budgeted values. Use the hierarchical reporting levels to enable categorised or consolidated reporting to manage multiple disparate projects.*

* Available as an optional add-on module to Sage Pastel Partner Version 12.
° Can be purchased as a stand-alone module.
† Annual License Fee product.

Sage Pastel Product Range Family Tree

Product	Business environment	Parameters
My Business Desktop	Start-up businesses Simple customer, supplier and item quantities, with income and expenses through bank accounts	Single user Multi company
My Business Online	Online version available at www.pastelmybusiness.co.za	2 user, 2 company. Can also accomodate 5 users, 10 companies
Xpress Start-Up	Start-up and small businesses Uncomplicated accounting environment	Single user Single company
Xpress	Small businesses Uncomplicated accounting environment	Can accommodate from 1 up to 3 users*. (This package includes a single user license only.)
Partner	Small to medium-sized businesses	Can accommodate from 1 up to 20 users*. (This package includes a single user license only.)
Evolution Accounting & ERP	Medium to large-sized businesses	Can accommodate from 1 up to 1000+ users*, with pre-defined user breaks. Extensive range of business-specific add-on modules.
Payroll	Start-up, small, medium and large businesses	Unlimited employees

* The base product contains one user license. Additional users can be purchased in increments from Sage Pastel. One user license equates to the loading of software onto one PC.

System Requirements

Hardware	Minimum: Pentium IV; Recommended: Pentium IV 2GHz or Higher
Operating System	Windows XP SP3, Windows Vista and Windows 7
Operating System Server	Windows XP SP3, Windows Vista, Windows 7 and Windows 2003, 2008 Server
Screen Resolution	Minimum: 1024 x 768
RAM	Minimum: 512MB; Recommended: 1GB or Higher Add 128 MB per simultaneous user who accesses the system
Requirements for all users	DVD-ROM

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Sage Pastel Partner gives you the ability to effectively manage your money and your business. After all, accounting isn't only about getting the numbers right, it's also about what you are able to do with those numbers. With Sage Pastel Partner in the equation, you'll go beyond accounting.

Sage Pastel Cover: 30 days free support

Your accounting software is a critical component towards the success of your business. Sage Pastel Cover is a support plan which gives you all the help your business needs. As a priority customer with Sage Pastel Cover, you'll ensure that your business runs smoothly and efficiently by always having support and maintenance for your mission critical accounting system. Unlimited telephonic support, free software upgrades and discounted training are just some of the benefits of subscribing to Sage Pastel Cover. Make the most of your FREE 30 days upon registering your software.

Need a good reason to choose Sage Pastel?

Here's a few

- Sage Pastel is a leading South African brand.
- Over 20 years of experience!
- All leading South African universities offer Sage Pastel- it's a skill for life.
- Backed by an extensive national service and support infrastructure of business partners and training centres.
- It's easy to use.
- Sage Pastel caters for the growth of your business.
- 30 days FREE unlimited support with Sage Pastel Cover.
- Seamless integration between Sage Pastel Accounting and Sage Pastel Payroll software

Comparative Features Table

◊ Additional user licenses can be purchased, according to the number of users accommodated per product, as outlined below.

		My Business Online	My Business	Xpress Start-Up	Xpress	Partner	Evolution Standard	Evolution Premium
Base	Database Manager	Online	MS SQL Express	Pervasive	Pervasive	Pervasive	MS SQL	MS SQL
	Number of users	Up to 5	Single	Single	1 - 3 ◊	1 - 20 ◊	5	1 - 1000+ ◊
	Number of companies	Up to 10	Unlimited	Single	Unlimited	Unlimited	Unlimited	Unlimited
	Number of Financial Years	Unlimited	Unlimited	2***	2***	2***	5	5
	User Defined Fields	Yes	Yes	Yes	Yes	Yes	Yes	Yes
	General Ledger	Yes	No	Yes	Yes	Yes	Yes	Yes
	Segmented GL Accounts	No	No	No	No	No	No	Yes
	Cash Books	Unlimited	Unlimited	30	30	30	Unlimited	Unlimited
	Customers	Yes	Yes	Yes	Yes	Yes	Yes	Yes
	Quotations	Yes	Yes	Yes	Yes	Yes	Yes	Yes
	Invoices	Yes	Yes	Yes	Yes	Yes	Yes	Yes
	Suppliers	Yes	Yes	Yes	Yes	Yes	Yes	Yes
	Purchase Orders	Yes	Yes	Yes	Yes	Yes	Yes	Yes
	Inventory ◊	Yes	Yes	Yes	Yes	Yes	Yes	Yes
	Segmented Inventory Items	No	No	No	No	No	No	Yes
	Import Cost Allocations	No	No	No	No	Yes	Yes	Yes
	Projects	No	No	Yes	Yes	Yes	Yes	Yes
	Report Writer	No	No	No	No	Yes	Yes	Yes
	Stationery Customisation	Yes	Yes	Yes	Yes	Yes	Yes	Yes
	Alert Manager	No	No	No	No	No	No	Yes
Add-On Modules*	Multi-Currency	No	No	No	No	Yes*	Yes*	Yes*
	GL Manager	No	No	No	Yes*	Yes*	No	No
	Business Intelligence Centre	No	No	No	Yes*	Yes*	YesΔ	Yes*
	Receipting	No	No	No	No	Yes*	No	No
	Time & Billing	No	No	No	No	Yes*	No	No
	Point of Sale	No	No	No	Yes*	Yes*	Yes*	Yes*
	Cash Manager	No	No	No	No	Yes*†	Yes*	Yes*
	Bank Manager	Yes	Yes	Yes*†	Yes*†	Yes*†	Yes*	Yes*
	Serial Number Tracking	No	No	No	No	Yes*	Yes*	Yes*
	Multi-Store/Warehousing	No	No	No	No	Yes*	YesΔ	Yes*
	Job Costing	No	No	No	No	No	No	Yes*
	Bill of Materials	No	No	No	No	Yes*	Yes*	Yes*
	Manufacturing	No	No	No	No	No	No	Yes*
	Mobile	Yes	No	No	No	No	No	Yes*
	Lot Tracking	No	No	No	No	No	No	Yes*
	Fixed Assets	No	No	Yes°	Yes*°	Yes*°	Yes*	Yes*°
	Payroll	No	No	Yes°	Yes°	Yes°	Yes°	Yes°
	Sage Evolution CRM Standard ‡	No	No	No	No	No	Yes*	Yes*
	Sage Evolution CRM Premium	No	No	No	No	Yes°	No	Yes*°
	Pricing Matrix (Disc. Matrix & Vol. Disc.)	No	No	No	No	Yes	Yes*	Yes*
	Customer Account Consolidations	No	No	No	No	No	No	Yes*
	Customer Credit Risk Management	No	No	No	No	No	No	Yes*
	Annuity Billing	No	No	No	No	No	No	Yes*
	eBusiness & eBilling	No	No	Yes*	Yes*	Yes*	No	Yes*
	Retail Point of Sale	No	No	No	No	No	No	Yes*
	Branch Accounting	No	No	No	No	No	No	Yes*
	Project Tracker	No	No	No	No	Yes*	YesΔ	Yes
	Procurement	No	No	No	No	No	No	Yes*
	Advanced Procurement	No	No	No	No	No	No	Yes*
	Municipal Billing	No	No	No	No	No	No	Yes*
	Voucher Management	No	No	No	No	No	Yes*	Yes*
	Delivery Management	No	No	No	No	No	No	Yes*

* Purchase as an add-on module
° Purchase as a stand-alone module
** Can sell items but does not control costs or quantities
*** 5 years worth of transactions are stored, but only 2 years are available for processing and for standard reports, available through the View menu
† Annual License Fee product
Δ Limited functionality
◊ Available as an add-on module for International Partner versions.
‡ Available as part of Sage Evolution Core for International versions.

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